



OFFICE OF THE REGISTRAR: MAJULI UNIVERSITY OF CULTURE: MAJULI

No. MUC/NIQ-83/2023/65

Dated Majuli the 28th of June, 2023

Notice Inviting Quotation

Sealed quotations are invited from manufacturers of nationally / internationally reputed brand or its authorized dealer / distributor/ Govt. Registered Firms/ Supplier **affixing Court fee stamp, amounting to Rs 8.25** for the supply, installation and commissioning of Computer and Peripherals for the Majuli University of Culture as per specifications mentioned in Annexure - I. The quotations will be received by the undersigned on or before **18-07-2023** and will be opened by the Tender Committee at Office of the undersigned on the same date at 02:30 P.M. in the presence of the intending bidders or their authorized agents.

Terms and Conditions:

1. No separate quotation paper will be issued from the office. Quotation should be submitted in the Supplier's Letter Pad with supporting documents.
2. The quotation should be addressed to the "**Registrar, Majuli University of Culture, Garamur, Chitadarchuk Majuli-785104**" super scribing the Quotation Notice Number on the envelope.
3. In the event of any kind of holiday, the quotations shall be opened on the next working day.
4. **All rates must be inclusive of all taxes and installation charges, if any.**
5. The items should be delivered at site, i.e., Majuli University of Culture.
6. Bidders should not be black-listed by the Govt. of Assam, Govt. of India or any other PSU/educational institutions/ Universities etc.
7. The bidder should be a manufacturer of nationally / internationally reputed brand or its authorized dealer / distributor/ Govt. Registered Firm/ Govt. Registered Suppliers. Either the bidder or the manufacturer shall have experience in dealing with the similar kind of supply and installation at central govt./ state govt. / institute of national importance / educational & research institutes for last three years. A copy should be enclosed of the purchase orders received from any of these institutes during the last three years.
8. No correspondence shall be entertained in respect of acceptance or rejection of bid.
9. The quotation should be accompanied by a Demand Draft of Rs. **1,000/- (Rupees One Thousand) only** in favour of Registrar, Majuli University of Culture, payable at Majuli.
10. The last date and time for the submission of the bids is **18/07/2023 up-to 12:00 Noon.**
11. Bidder shall submit a) Pan Card, b) GST Registration Certificate, c) up to date Income Tax return Certificate, d) Up to date GST return Certificate, e) Trade License etc. along with the quotation.
12. Bidder shall submit technical literature regarding the offered products including diagrams.
13. The quantity of items may be increased or decreased by the University at the time of placing the final Purchase Order, based on the actual requirements.
14. Each page of the tender shall be signed in full and stamped with the seal by the bidder. The bidder must clearly state in what capacity he or she is signing the Tender.
15. The delivery and installation should be completed within 1 month or as specified from placing of the order. No extension shall be granted to the contractors/suppliers for the period of delivery, under any circumstances.
16. If the bidder fails to deliver the article as per the delivery schedule, the University shall be free to procure the balance/undelivered supply, at the risk and cost of the supplier, from other such suppliers.
17. The goods, articles, materials supplied by the supplier shall be accepted after inspection by an officer authorized by the competent authority. No articles/materials which do not conform to the specifications laid down in the terms and conditions or damaged in transit shall be accepted.
18. The bills of the suppliers shall be paid by the University after all the materials/ articles/ equipment have been received, installed and inspected as above.
19. The warranty period shall be for minimum one year.
20. This tender document is not transferable.
21. Bidders are advised to study all technical and commercial aspects, instructions, terms and specifications carefully in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the tenderer's risk and may result in the rejection of the bid.


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Registrar
Majuli University of Culture
Majuli

22. Bidder(s) shall have to quote for all the items as provided in the requirement list i.e. Annexure-I. Exclusion of any item submitted by a bidder will not be accepted.
23. The Supplier, who have failed to supply the items within the stipulated date(s) in the earlier work orders are not eligible to submit their quotations.
24. The University reserves the right to:
- Accept/reject any/all tenders without assigning any reason thereof.
 - Revise the quantities at the time of placing the order without change in the rate quoted by the bidder.
 - Add/modify/relax or waive any of the conditions stipulated in the tender document whenever deemed necessary
 - Award the contract to one or more tenderers for the items covered by the tender.


28/6/2023

Registrar

Majuli University of Culture

Majuli, Assam

Registrar
Majuli University of Culture
Majuli

No. MUC/NIQ-83/2023/65(A-D)

Dated Majuli the 28th of June, 2023

Copy to:

1. The Hon'ble Vice-Chancellor, Majuli University of Culture for favour of kind information.
2. The F&AO, Majuli University of Culture for favour of kind information.
3. The Advertisement Manager, The Assam Tribune, with a request to publish the NIQ for wide publicity of the same.
4. Mr. Dhruba Jyoti Borah, Website In-charge, with a request to upload the NIQ in the University website.
5. Office File for record.


28/6/2023

Registrar

Majuli University of Culture

Majuli, Assam

Registrar
Majuli University of Culture
Majuli

**Supply, installation and commissioning of Computer and Peripherals for the
Majuli University of Culture, Majuli.**

Sl. No.	Particulars	Specifications	Preferred Brand	Qty.
01	Desktop (i3)	Micro Tower Desktop with Intel Core i3-12 Gen. (4 Core,12M Cache, 3.3Ghz) or better, OEM Motherboard with OEM logo, 8GB RAM, 512 GB SSD preinstalled be OEM: Windows 11 64bit Professional OS and MSO 2021, Intel UHD Graphics 730 with shared graphics memory, Wi-Fi, Bluetooth and 10/100/1000 Gigabit Ethernet connectivity, Wired USB OEM Keyboard, Wired Optical OEM Mouse, 19.5" HD LED Monitor, 3 years Onsite warranty. The Desktop should come with 1000VA UPS with 2 years Warranty with one year subscription of Quick Heal Total Shield Anti-Virus.	HP / DELL	05
02	Laptop	12th Gen Intel Core i5 16GB DDR4 RAM, 512GB SSD 14-inch(35.6cm) IPS Micro-Edge FHD Laptop/Intel Iris Xe Graphics, B&O, preinstalled be OEM: Windows 11 and MSO 2021, Alexa Built-in, Backlit KB/FPR, with Backpack, Wireless mouse and keyboard, with one year subscription of Quick Heal Total Shield Anti-Virus, One year Warranty.	HP / DELL/ Asus	04
03	Notepad	Apple iPad (10 th Gen 64 GB ROM 10.9" with Wifi)	Apple	01
02	Printer (B/W)	All-in-one Laser B/W Printer (Print, copy, scan) with 1-year onsite warranty.	HP / CANON / Brother	07
04	CCTV	5mp CCTV, Night vision functionality with a minimum range of 15 meters, 15.4" Monitor, analog HD output, Video capture resolution 1080 N, 4 Camera/ Channel full HD, Maximum distance between any camera and the server shall not extend 15 meter, 1 TB Storage, with mobile monitoring facility.	CP PLUS/ PRAMA	02 set
05	Vacuum Cleaner	220Voltage, corded Electric, 1400 watt, 9 lit. Tank Capacity with HEPA Filter, Spotless cleaning Wet/ Dry, wheels, Bag. 360 degree swivel wheels, 5 Meter long cord, low noise level.	Eurekaforde/ Philips	01

** The bidder should quote rates separately for each brand/ items.


 Registrar
 Majuli University of Culture
 Majuli, Assam
 Registrar
 Majuli University of Culture
 Majuli

ANNEXURE-II

To

The Registrar
Majuli University of Culture
Majuli

Ref: NIQ No.dated.....

Sub: Financial Bid

Sir,

In reference to the NIT cited above, the undersigned would like to submit the Financial Bid as per the unit price, taxes, quantity *etc.*

Item No.	DESCRIPTION OF GOODS WITH DETAILS OF SPECIFICATIONS	Qty.	Per Unit Price (INR)	GST (INR)	Total Amount (INR)
1					
2					
3					

This is for your kind perusal and acceptance please.

Signature

Seal

Date:

Place: